



**GENERAL ASSEMBLY OF THE STATE OF TENNESSEE
FISCAL REVIEW COMMITTEE**

320 Sixth Avenue, North - 8th Floor
NASHVILLE, TENNESSEE 37243-0067
615-741-2564

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MEMORANDUM

TO: The Honorable Dave Goetz, Commissioner
Department of Finance and Administration

FROM: Bill Ketron, Chairman, Fiscal Review Committee
Charles Curtiss, Vice-Chairman, Fiscal Review Committee

DATE: August 10, 2010

SUBJECT: **Contract Comments**
(Fiscal Review Committee Meeting 8/10/10)

RFS# 345.49-80010

Department: Human Services

Contractor: AM Conservation Group, Inc.

Summary: The vendor is currently responsible for preparation, storage, and dissemination of Home Energy Client Education Kits. The proposed amendment extends the current contract for an additional 18 months through March 31, 2012.

Maximum liability: \$1,020,616

Maximum liability w/amendment: \$1,020,616

After review, the Fiscal Review Committee voted to recommend approval of the contract amendment.

cc: The Honorable Virginia Lodge, Commissioner
Mr. Robert Barlow, Director, Office of Contracts Review